

**THE CONSTRUCTION ASSOCIATION OF NEW BRUNSWICK
BID DEPOSITORY SYSTEM**

USERS Guide

The Construction Association of New Brunswick (CANB) operates its Bid Depository System to provide bid confidentiality to the sub-bidders and convenience to Prime Bidders in recognition of the substantial financial investment in preparing a tender submission by all parties involved.

The CANB Bid Depository System receives Sub-Trade bids at the offices of the local offices of the Fredericton Northwest Construction Association, the Saint John Construction Information Centre and the Moncton Northeast Construction Association. The local associations play a role through the recruitment of bid depository volunteers to process the received tenders. While the actual operation is under the authority of CANB, each location maintains its own committee of volunteers. These are in turn represented by their committee chairperson along with the CANB Board appointed Chairperson to form the Provincial (CANB) Bid Depository Committee. Volunteers receive no remuneration.

Important Notice:

- 1. This Guide has been produced to ease the bidding process. It is essential to read the “Regulations and Rules of Procedure” section of this booklet before submitting your tender package.**
- 2. Any contractor submitting a tender to the Bid Depository thereby agrees to follow the rules and regulations and to absolve, indemnify and save harmless from any and all liability for damages, whether actual, implied, future or present or otherwise, however, where-so-ever, when-so-ever they arise or may arise, the Construction Association of New Brunswick, its member associations, officers, directors, members, employees, servants or agents and the Joint Advisory Board – Bid depository, including but not limited to damages arising from negligence or intentional/unintentional acts of them or any of them. This clause shall be construed liberally and with the broadest possible meaning with the intent that the user assumes any and all liability whether foreseen, implied or unforeseen.**
- 3. Rules of the Bid Depository are subject to change and it is the contractor’s responsibility to insure they are submitting their bid using the current version of the Rules. These can be found on the Association’s website www.constructnb.ca.**

The intent of this guide is to provide an overall explanation of the NB Bid Depository System for all users and interested parties. This guide is subject to change as the Construction Association assesses the need to do so. It is intended to complement the Bid Depository Rules, which shall govern in any event.